



**GOVERNOR'S OFFICE OF GENERAL COUNSEL  
ASSISTANT COUNSEL (Harrisburg)  
OFFICE OF CHIEF COUNSEL, PENNSYLVANIA STATE POLICE**

The Pennsylvania Governor's Office of General Counsel seeks a licensed attorney to work as an Assistant Counsel in the Pennsylvania State Police (PSP) Office of Chief Counsel. The position will be classified as either an Attorney 1, 2, 3 or 4 depending on the level of relevant experience possessed by the successful applicant. The position will be based in Harrisburg and is eligible for part-time telework with an in-office requirement of three business days per week at the discretion of the General Counsel.

The PSP Office of Chief Counsel provides advice to the PSP on a variety of legal issues including transactional and regulatory matters, along with several PSP program areas with duties requiring specific and unique legal needs including, but not limited to, PSP's Legislative and Policy Office, Bureau of Forensic Services, Bureau of Patrol, Megan's Law Section, PSP's Firearms Division, and the Pennsylvania Criminal Intelligence Center (PaCIC). Attorneys within the PSP Office of Chief Counsel also represent and advise the Municipal Police Officers' Education and Training Commission (MPOETC).

The attorney hired for this position can expect that a significant part of their duties will involve legal review of proposed legislation that will impact PSP operations and advising the Legislative and Policy Office on how to manage the proposed legislation. Additional duties include assisting in the management of PSP's regulatory drafting and review process through advising the departmental stakeholders and the Legislative and Policy Office on the requirements of the Regulatory Review Act. Finally, the attorney hired for this position will represent PSP and its members before administrative tribunals and state/federal courts on various matters.

The successful candidate for this position will have: (1) solid legal research, analysis and reasoning capabilities; (2) excellent inter-personal and communication skills, especially oral and written advocacy; (3) an ability to quickly identify and resolve complicated and sensitive problems creatively and with professional discretion; (4) an ability and willingness to handle a wide variety of complex legal matters both independently and as part of a team; (5) an ability to interact and function effectively within the Office, the greater legal community and a governmental organization, and (6) an ability to travel regularly.

The Governor's Office of General Counsel (OGC) provides efficient, responsive legal services to the Commonwealth, the Governor, his cabinet members and more than 30 executive branch and independent agencies that conduct the business of the Commonwealth. This includes rendering legal advice and representation concerning matters and issues arising in connection with the operation of executive agencies under the Governor's jurisdiction, as well as select independent agencies. To learn more about OGC's mission and get an inside look at what it is like to be part of the OGC team, visit our website, at [www.ogc.pa.gov/careers](http://www.ogc.pa.gov/careers).

In addition to aforementioned legal experience, the candidate must have a Juris Doctor degree from an ABA- accredited law school and be a member in good standing with the Pennsylvania Bar. Interested applicants should send a cover letter setting forth interest in this position, resume, and writing sample no later than **August 2, 2024** to [ogchiring@pa.gov](mailto:ogchiring@pa.gov), directed to Derek Riker, Deputy Chief of Staff, 333 Market Street, 17th Floor, Harrisburg, Pennsylvania 17101.

OGC is an Equal Opportunity Employer and is committed to a diverse workforce. The Commonwealth values inclusion as we seek to recruit, develop, and retain the most qualified people to serve the citizens of Pennsylvania. The Commonwealth does not discriminate on the basis of race, color, religious creed, ancestry, union membership, age, gender, sexual orientation, gender identity or expression, national origin, AIDS or HIV status, disability, or any other categories protected by applicable federal or state law. All diverse candidates are encouraged to apply.